

Thornton Public Library  
Board Meeting  
**August 21, 2018**

Thornton Public Library Board was called to order by President pro tem S. Garza at 7:20 PM.

M. Ferris requested to take notes by President pro tem Sandy Garza.

**Members present:** Roll Call: Treasurer P. Rupcich, President pro tem S. Garza, L. Jamrock, Kathleen Ehlers, M. Ferris, Linda Kammert present. Absent: J. Diekelman, & Library Director David Luurtsema

**Guests:** Percy Harris ILA Trustee who spoke about the October Trustee training and committee meeting in Peoria. Meeting decorum and rules. Attendance at the October meeting to be an agenda item September meeting.

**Minutes:** Motion by L Jamrock with second by K. Ehlers to accept board minutes from July, 2018, as amended. All in favor motion carried.

**Correspondence:** Letter from Jessie White awarding the Library thirteen thousand dollars was received for expenditure in the physical year 2018 – 2019..

**Treasurer Report:** Grant amounts not reflected in the report. Request to Library director to place grant amounts on the report appropriately. Report was reviewed and placed on file for audit.

**Vouchers:** Reviewed: Motion to make payment and seconded. Roll call Vote: Ahlers yes, Kammert yes, Jamrock yes, Garza yes, Rupcich yes, Ferris yes. Motion carried.

**Committees:** Reviewed

**Statistics:** Reviewed

**Director's Report:** Proposed (Draft) of agreement with East Hazel Crest reviewed, noted that library lawyer will need to review contract language and delineate difference between a public library and a district library to the board. Discussion centered on costs to be charged to East Hazel Crest for

library cardholder, non-return of checked items Thornton to absorb no more than fifty dollars in costs before charging East Hazel Crest Library.

**Library Board Officers:** Tabled to September agenda.

**Historical Society Partnership:** September 22 event will be attended by Mark Ferris 10 AM at the display of library history in the Historical Society Building. Pat Rupcich will also attend. All board members invited to attend.

**Peg Ellis memorial:** A statue has been donated to the library in memory of Peg. A bench will be needed in addition to the statue. The board will continue to pursue this item. Update next month.

**Board Meeting Time change:** A motion was made by Mark Ferris, and seconded to change the Library Board meeting time to 6 PM effective November meeting. Yes 5, No 1, motion carried. An updated board meeting time will be posted.

**Digital Recording:** Motion was made by Pat Rupcich to obtain a digital recorder for executive board meeting records in the amount less than \$100.00. Roll call Vote: Ahlers yes, Kammert yes, Jamrock yes, Garza yes, Rupcich yes, Ferris yes.

The recordings will be held on the recorder, and library computer with backup on a thumb drive. It is noted that the current tape recordings are not audible when played back, tapes are missing from the library, and tapes are miss labeled as to date and time. Review of Executive meetings are to be done twice a year with release of minutes voted upon. The tapes of these meeting are held in the library taking up limited space. Digital storage is a more effective way to hold the required Executive session notes.

Tape recording of meetings it to be placed on the next agenda.

Bylaw changes need to direct position succession will be presented as an agenda item next month presented by the Library Director.

Next meeting date: 18 September 2018 7PM.

**Adjourn:** 8:45 PM