

**Thornton Public Library Board
Meeting August 20, 2019**

Call to Order: 6:02 PM **Roll Call:** Present, M. Ferris, L. Jamrock, P. Rupcich
President S. Garza. Director David Luurtsema present.
Absent: L. Kammert, K. Ehlers, J. Diekelman

Public Comments: None

Correspondence: Letter received regarding "Star Palooza" rescheduled to
October 19. Location Coolidge School, Phoenix. Some discussion over the
changes to the event schedule and responsibilities.

**(Linda Kammert Arrives 6:06 PM) (Kathleen Ehlers arrives 6:07 PM) (Judy
Diekelman arrives 6:10 PM) Full board now in attendance.**

Approval of Minutes: Motion to approve Minutes by Sandy Garza, Second by Len
Jamrock. Approved without objection.

Treasurer's Report: July report: Filed for Audit

Motion: Mark Ferris: Pat Rupcich will negotiate with 5th/3rd Bank for a CD with a
2.25% interest for a one-year term to match First National Bank posted rate. If
the rate is not matched Treasurer may place CD with First National Bank. Roll
Call Vote: J. Diekelman , L. Jamrock, P. Rupcich ,L. Kammert, K. Ehlers, M. Ferris,
President S. Garza. All yea. Motion carried.

Pat Rupcich notes that the \$1434.00 placed in contingency is a paper place holder
for overpayment of Credit Card billing which kicked into auto pay at this month
without notification and we paid again by check. This will be adjusted as audit is
made. Noted by accounting as a "place holder" until that time.

Motion made by Judy Diekelman to move the money market account to the
general fund. Kathleen Ehlers 2nd. Roll Call Vote: Roll Call Vote: J. Diekelman , L.
Jamrock, P. Rupcich, L. Kammert, K. Ehlers, M. Ferris, President S. Garza. All yea.
Motion carried.

Judy Diekelman and David Luurtsema will contact Vice President of
Commercial/Business Accounts at 5th/3rd Bank on the issues our accountant has

with communications and use of the accounts.

Key fob issues, fobs do not work correctly and we are being shafted!! by internal finger pointing at the bank.

Pat Rupcich, Treasurer, negotiated with Comcast for payment online so our payments will not be a late issue. Also negotiated a reduced rate for the library, faster "triple download speed" and noted the TV channels were not working (6 channels). Things are much better! Board thanks Pat for extra efforts expended.

Approval of Vouchers (Claims List): Noted that Pest Control outdoor and indoor for \$175 was a good rate. We will negotiate that the village pay for this service.

Motion to pay claims list by Linda Kammert, 2nd by Len Jamrock

Roll Call Vote:, L. Jamrock, P. Rupcich L. Kammert, K. Ehlers, J. Diekelman M. Ferris President S. Garza. All yea. Motion carried.

Report of Committees:

Adult Program: No programs were planned this month due to staffing issues for programs.

Children's Program: Many programs few participants. What new avenue to increase participations can be found? Summer reading program: Find one participant from East Hazel Crest, 25 participants but only 10 actually read books, all reading participant received two prizes for reading books.

Winners were posted online. A few prizes have been retained for future use.

Statistics: reviewed

President's Report: Above discussions covered issues.

Director's Report: Director would like to be placed on an hourly pay schedule for hours worked. Insurance issues need to be addressed before a decision can be made. To be placed on next month's agenda.

Library Director will be purchasing new computers and chairs to replace obsolete equipment. Quotes will be obtained for price comparisons.

Carpet cleaning needs are evident. Library Director will obtain a quote for service from Service Master for base line comparison.

Director Search: New position description will be created and place as soon as possible the board would like to interview more candidates before a final selection is made.

Unfinished Business: Above discussion covered issues.

New Business: Suggestion made to hire a new part time assistant. Not enough patron usage is shown to require another person at this time.

Executive Session: Not Required.

Announcements:

Next Meeting Tuesday September 17, 2019 6pm.

Adjournment: Motion to adjourn. All in favor, adjourned 7:28pm.