

Thornton Public Library Board

July 16, 2019

Call to Order: 6:08 PM by President Sandy Garza

Roll Call: M. Ferris (secretary), President Sandy Garza L. Jamrock, P. Rupcich (treasurer), Library Director David Luurtsema present.

Absent: J. Diekelman, K Ehlers, L. Kammert,

Public Comments: none

Approval of Minutes: Motion to approve Board minutes of June 18, 2019 by, P. Rupcich 2nd by L. Jamrock Minutes were approved without objection.

Motion to approve minutes of June 22 by Mark Ferris, 2nd by L. Jamrock Minutes approved without objection.

Correspondence: Letter to K. Dejnowski from our Secretary of State awarding July 16th for Art in STEAM (Science, Engineering, Technology, Art, and Math) \$14,000.

Treasurer's report: Problem with Contingency finding \$103 in place when amount would rightly be \$53. Also a note of \$1,434 due to Village that has no line item justification. Library Director will look into these items. Report filed for Audit with noted items.

Judy Diekelman arrives 6:15pm Linda Kammert arrives 6:16pm.

Approval of Vouchers (claims list): Motion to Pay vouchers by M. Ferris 2nd by J. Diekelman.

Voice Vote: J. Diekelman yea, P. Rupcich yea, L. Jamrock yea, L. Kammert yea, M Ferris yea, President S. Garza yea. Motion carried.

Report of Committees: Book Club attendees will read a book and report at next meeting. Kids Programs, very low attendance for programs presented. Summer Reading Program has 20 plus participants, signup to end July 31. With the STEAM award we could open a Sewing class at the library for patrons interested in learning the Art of Fashion thru sewing.

Statistics: Reviewed

President's Report: Ho Hum nothing to say.

Director's Report: 30 to 40 East Hazel Crest Library Cards have been issued. Our biggest draw seems to be Movies (DVD) from our Library collection. New Books are also a draw because of competition (for new books) at other libraries.

Unfinished Business: 5th/3rd banking changeover is still an issue. Auto transfer of monies is finally a wrap, \$15,000 will be moved per month to checking for payments. Auto pay of our credit card charges should be completed in August. Accounts do not link to web access. Noreen (our accountant) must process two tokens to process our transactions and the bank system is not permitting the operation. The board needs to simplify access to simplify accounting paperwork.

Pat Rupcich (treasurer) will contact 5th/3rd and verify Administrator access to checking accounts or all library financial accounts if Administrator access is given to our accountant (Noreen). The money market special account has had no yearly activity and was "frozen" by the bank (no interest). Director will contact our Attorney about the "special account" who's use is undefined at this time and see if we can move the funds to the general account. This decision will be made by the board at the August meeting.

New Business: Policy: Motion by Pat Rupcich to approve policy's for Internet use, Circulation, and Library Cards as presented. All in favor motion carried.

Request for a Key for the library doors and security code to be made available to Treasurer Pat Rupcich. Fire Department should have David Luurtsema's phone number to call (for alarm purposes). David will call security company and the fire department to confirm that they do have his phone number.

Library Director: We will repost the position with RAILS with a new explanation of the opportunity our library offers for career advancement, noted with wage scale.

NASA will present a Stargazing experience on August 10th at Coolidge Junior High in Phoenix (Illinois) at 6:30 pm. Assistance of 6 persons from our library is requested.

Next Board meeting, Tuesday August 20, 2019 6PM.

Motion to Adjourn by J. Diekelman, Adjournment 8:23pm.