

## Executive Board Meeting

December 17, 2019

**Call to Order:** 7:10 PM by President Lenard Jamrock

**Roll Call:** M. Ferris, P. Rucpich, K. Ehlers, L. Kammert, President L. Jamrock; Present.

Absent: Judy Diekelman

**Minutes of September 17, 2019** Motion to approve by M. Ferris Voice vote all yes Approved.

**Minutes of November 19, 2019** Motion to approve as amended by J. Rucpich L. Kammert 2<sup>nd</sup> Voice vote: all yes Approved.

**Treasurer's Report:** P & G 5217 (\$327) will be credited back to the Grant by Accounting 5112 - \$127 over budget this must be rechecked by P. Rucpich per correct category 5020 – Health insurance credit back from former Director P. Rucpich will review this credit with D. Piezewski (Village Clerk) 5050 – contingency – this amount is a paper placeholder and will be adjusted by the accountant on a future date.

Motion to accept treasure's report as discussed: M. Ferris Roll call vote: M. Ferris yes, P. Rucpich yes, K. Ehlers yes, L. Kammert yes, President L. Jamrock yes : Motion carried.

**Claims List:** Motion to pay claims: Roll call Vote: M. Ferris yes, P. Rucpich yes, K. Ehlers yes, L. Kammert yes, President L. Jamrock yes : Motion carried.

**Programs:** Board believes that Director should advertise the events. Movie night – Family Night and utilize our movie license more often. The advertising via Charleen at the Thornton Recreation center – L. Jamrock to find out deadline for letter – Kathleen will find out the routine at the shopper (cost) to place our events there – the Village front Marquee is operated by D. Piezewski (Village Clerk) and the Library Director should notify her for advertising of Library events 6 days before the event for placement.

**Presidents Report:** L. Jamrock Board President manned the library for 2 days to keep library open. P. Rucpich (Board Treasurer) womaned the library for many hours to keep the library open. The chairs ordered have arrived, the computers ordered have arrived.

**Director's Report:** none

**Unfinished Business:** 5<sup>th</sup>/3<sup>rd</sup> Bank CD move – unfinished at this time. Computers arrived and are awaiting installation.

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**Unfinished Business:** Credit Card for President L. Jamrock – unfinished due to time constraints

**Old Business:** M. Ferris will be retained as secretary

Holiday Happenings: finished and successful

Library Lawyer: decision made see Minutes Dec. 19, 2019

**New Business:** John DeYoung starts Thursday December 19, 2019 as Library Director.

Motion: Consultant fee for David Luurtsema to be \$25.00 per hour and not to exceed 90 hours of work over the next year (December 19, 2019 to December 19, 2020). M. Ferris 2<sup>nd</sup> L. Kammert

Roll call vote: M. Ferris yes, P. Rupcich yes, K. Ehlers yes, L. Kammert yes, President L. Jamrock yes : Motion carried.

**Executive session:** Not needed

**Motion to Adjourn:** K. Ehlers – All yes

**Meeting Adjourned:** 8:00 PM