

## THORNTON PUBLIC LIBRARY

### Meeting of March 13, 2018

**Call to Order** In the absence of the President Peg Ellis the meeting was called to order by Vice President Sandy Garza at 7:10 p.m.

**Roll Call** Present – Trustees Sandy Garza, Judy Diekelman, Pat Rupcich, Mark Ferris and Leonard Jamrock. Absent: - Peg Ellis and Kathleen Ehlers. Also in attendance was Director David Luurtsma. A quorum was present.

**Public Comments** – None

**Approval of Minutes** – A motion was made by Trustee Ferris, seconded by Trustee Jamrock to approve the minutes as amended. All Ayes, no nays. Motion carried.

**Correspondence** – None

**Treasurer's Report** – After a discussion on the placement of the line for Grants and the contingency fees the consensus was to place the report on file for audit.

**Approval of Vouchers (Claims List)** – The Treasurer noted that a credit from the 1<sup>st</sup> National Bank regarding late fees will show up next month.

Motion by Trustee Ferris, seconded by Trustee Jamrock to pay the Vouchers.

Ayes – Trustee Ferris, Jamrock, Garza, Diekelman, Rupcich.

Nays – None                      Motion carried

#### **Report of Committees**

Adult Programs – Nothing to report at the moment.

Children's Programs – Kathy Dejnowski attended training for the MSI (Museum of Science and Industry) Grant. Other reports attached.

**Statistics** – See attached

**President's Report** – None

**Director's Report** – IPLAR annual report due the end of June. This affects our Per Capita Grant.

Annual State Certification was submitted.

### ***Unfinished Business***

Chair Lift – Motion by Trustee Ferris, seconded by Trustee Rupcich to repair the chair lift per quote not to exceed \$3500. Ayes – Trustee Ferris, Rupcich, Garza, Diekelman, Jamrock. Nays – None. Motion Carried.

ILA (Illinois Library Association) – It was reported that we are members.

MB Financial Bank – Any Policy should be in the minutes for MC Financial to accept them. Credit Cards should be ready next week.

Motion made by Trustee Diekelman, Seconded by Trustee Rupcich that all checks require two signatures and to add all four officers to the signature cards.

Ayes – Trustee Diekelman, Rupcich, Jamrock, Ferris, Garza

Nays – None. Motion Carried

Credit Cards - Cards to be issued to the President which the Vice President can use in the absence of the President and one card issued to the Treasurer. Motion made by Trustee Garza, seconded by Trustee Jamrock to accept this policy.

Ayes – Garza, Jamrock, Diekelman, Rupcich, Ferris. Nays – None. Motion carried.

Motion made by Trustee Rupcich, seconded by Trustee Diekelman to add the Library Director to have a third card. Ayes – Trustee Rupcich, Diekelman, Jamrock. Nays – Garza, Ferris. Motion Failed.

Trustee Garza would like the topic to be put on the April agenda for reconsideration.

(Topic out of order on agenda) – The Director presented a bill from Garaventa for the chair lift in the amount of \$796.25. Motion by Trustee Ferris, seconded by Trustee Jamrock to pay the statement from Garaventa. Ayes – Ferris, Jamrock, Diekelman, Garza, Rupcich.

Nays – None. Motion carried.

Budget – Meeting called for Tuesday, March 27 at 7 p.m.

By- Laws – Meeting called for Tuesday, March 27 in conjunction with the Budget Meeting. Topic is to change/include handling of signatures at bank.

Tape Recording of Regular Meetings – Motion by Trustee Garza, seconded by Trustee Ferris to stop recording of the minutes of the regular portion of Library meeting.

Ayes – Trustees Ferris, Garza, Jamrock. Nays- Rupcich, Diekelman. Motion failed.

Memorial Day Parade – Discussion on parade participation and if so, should there be handouts and what would they be. No conclusion.

Bi-Centennial – Discussion on participation. It was suggested to show old movies. No decision.

***New Business*** – Old files at the Library were gone through with members of the Thornton Historical Society. The Society took some and is digitalizing them. They will share with the Library.

***Announcements*** –

There is new furniture in the Children’s section of the Library. We donated some of the old furniture to the Historical Society.

The next meeting will be Tuesday, April 17, 2018 at 7 p.m.

Motion by Trustee Jamrock, seconded by Trustee Ferris to adjourn the meeting. All ayes. No nays. Motion carried

Meeting adjourned at 9:13 p.m.

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Judy A. Diekelman, Secretary

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Approval Date