

**Thornton Public Library March 23, 2020 Board Meeting**

**Call to Order** 10:15 am by President L. Jamrock

**Roll Call** J. Diekelman, L. Jamrock, A. House, L. Kammert, and P. Rupcich, present

Absent M. Ferris and K Ehlers

**No Public Comment**

**Approval of Minutes** Motion to accept minutes of February 18, 2020, by P. Rupcich, seconded by L. Jamrock voice vote all yes

**Correspondence** none

**Treasury's Report** Recognize the budget shortfalls in the 2020-2021 budget for salary planning. Spent 63% of this year's budget. Motion by a. House to accept the treasurer's report, seconded by J. Diekelman voice vote all yes

Director DeYoung to be reimbursed for shipping on Glass Blocks UPS check issued for \$111.81. *check paid to him March claim list,*

**Report by Committee** Credit for glass block to be reported next month. Motion by J. Diekelman to pay the bill for \$19.88 issued check #16383

Comcast and credit cards now on auto deduction. All yes voice vote

**Library Director Report** Patron computers were upgraded. Library closed March 17, will remain closed due to Covid-19 as per the governor's mandate to shelter in place. Place statistics on the agenda each month.

**Unfinished Business** Adult programs have increased and are well attended. Report for adult programs to be prepared for monthly meetings.

Regarding management letter, J. Diekelman will look into it for the next board meeting agenda.

**New Business** Policy for banking (F.D.I.C.) Insurance explained and should be in the policy.

Do we need to continue paying this insurance fee? *(continue)*

Payment during crisis plan, P. Rupcich and L. Jamrock will come to the library and verify the payment of bills for April. Motion to allow President and Treasurer to pay bills by J. Diekelman and seconded by L. Kammert voice vote all yes

Return and opening of library per government regulations. Motion by P. Rupcich to pay workers on the average number of hours each works on their regular schedule. Seconded by A. House All yes voice vote

Cleaning the Library Library to be cleaned by a professional service during the closing of the library. J. Diekelman motioned to clean carpets on all three floors, seconded by L. Jamrock. Price to be verified at \$592.00 voice vote all yes

**Budget** Raise the percentages for the yearly budget Countertops \$7,695.00

Motion to close meeting by L. Jamrock seconded by P. Rupcich voice vote all yes

Next meeting 4/28/2020 at 2:00pm

*4/28 L. Kammert  
(attachment)*