

Thornton Public Library Board Minutes

November 20, 2018

Meeting called to order at 6:17 PM

**Roll Call:** President Sandy Garza, Linda Kammert, Pat Rupcich, Kathleen Ehlers, Library Director David Luurtsema present.

Absent: Judy Diekelman, Leonard Jamrock, Mark Ferris (secretary).

**Public Comments:** None

**Acceptance of Minutes:** Motion to accept the minutes of October 2018 Library Board Meeting by Pat Rupcich. All in favor. Motion carried.

**Treasurer's Report:** Pat Rupcich Treasurer:

Noted increases in Comcast cable, internet and phone costs.

October's Treasurer's Report to be filed for Audit.

**Claims List: November 20, 2018** Noted high charges from Accountant. Credit card to be expired and closed end of month. New cards to be used from date forward.

Motion to Accept and pay claims by Pat Rupcich. Roll Call Vote: , Linda Kammert yes, Pat Rupcich yes Kathleen Ehlers yes, President Sandy Garza yes.

**Adult Programming:** Display case at the Library entrance has the decorated Christmas ornaments and Seasonal decorated plates made at adult craft night on display. Wreath night will be next week. December 7 will be the next Adult paint night at the Legion with new host. December 4 will be a repeat of the Holiday Plate decoration craft waterproof ModgePodge will be used this time.

**Children's Programming:** Wolcott school has new after school events holding students there instead of coming to our library. A partnership with the school will be investigated by Kathy to perhaps bring library programs to the school. Big shipment of children's books has arrived. Grant monies will be utilized for children's programming.

**Statistics:** Reviewed Changes noted.

Judy Diekelman arrives.

**President's Report:** First month to meet at 6:00 pm, all will be thanked for arriving on time. Please we need to start on time. Starting on time is important.

**Director's Report:** East Hazel Crest Library agreement: RAILS director when contacted recommended communication with Illinois State Library Association (Jessie White State Librarian) before solidifying any agreement. Our law firm is the same as East Hazel Crest. It is recommended a different law firm (library lawyer) review the contract. Recommend the Board Hold the vote on the contract until this completed. There is time and my recommendation is to wait on a response from the state. (All agreed)

Library Card: Photo unacceptable, other card markups have been reviewed, designs have not been found acceptable at this time. Current Logo design cannot be altered (by contract) so we may stay with same logo. No tag thing (keychain card), no expiration date, signature line will be on back. Expiration dates are needed because cross border problems may occur with persons not in Thornton any longer utilizing our library services. We need expiration dates noted in our computer system (they are system wide). Two years is sufficient for an expiration date. Any checkouts with an expiration will be detected by the system, no sticker is needed.

75 cards on hand about 30 cards a month are used. 2 to 4 weeks to get new cards. If East Hazel Crest joins us per the agreement, then we could possibly place East Hazel Crest on the card, and get key tags. A short order of cards will be purchased.

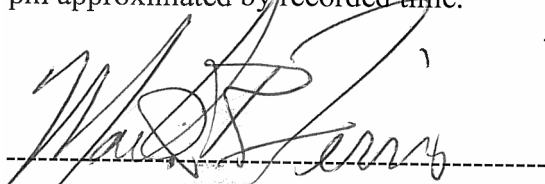
**Holiday Happenings** with pony rides and a table for refreshments and a table for letters to Santa. Bird food ornaments will be made. Bad weather we will possibly put up in the fire station. Schedule has been published. Poor or Bad weather will cancel the pony rides.

**Executive Session:** unneeded

**Announcements:** Next meeting December 18, 2019 at 6pm.

Motion to adjourn: by Pat Rupcich (no time stated on recording) All in favor. Adjourned at 7:26 pm approximated by recorded time.

APPROVED 12/18/2018



Mark Ferris (Secretary Thornton Public Library Board)