

## Thornton Public Library Board Meeting Minutes

Thursday, May 15, 2025

Meeting called to order at 6:05pm by Board President L. Kammert.

**Roll Call** - Present: President L. Kammert, Vice-President A. Roeda, Treasurer L. Jamrock, Trustee P. Markowski, Trustee L. Wise,  
Absent: Trustee J. Diekelman

**Public Comment** - None

**Approval of Minutes** – Minutes from April 10, 2025 meeting are not available.

**Correspondence** – None

**Treasurer's Report** - Motion to accept Treasurer's report for April and put on file made by Trustee P. Markowski and Seconded by V-Pres A. Roeda. Discussion followed on why the figures on the 3 Claims List spreadsheets don't match the figures provided by the Accountant on their Combined Statement of Cash Disbursements. The 3 Claims List Spreadsheets are bills to be paid and will appear on the next months Combined Statement of Cash Disbursements. The bills on the spreadsheets are what we vote on in Approval of the Bills. Thank you Lib Dir K. Dejnowski for explaining. Questioning why the Library is over budget on 7 categories. Board understands Salary, DVD – Juvenile, Swan, FICA, IMRF overages. Questioning overages for Education and Adult Audiobooks. Lib Dir K. Dejnowski explained we have a standing order of 5 per month on the Audiobooks and will check with A. Enright if that can be changed. Board stressed that the budget must be followed. Voice Vote: All in favor say aye, all opposed say nay. Favor: 5, Opposed: 0. Motion carried.

Treasurer's report for March was not voted on. Waiting for information from Lib Dir K. Dejnowski which is available, but couldn't find folder on computer.

**Approval of the Bills:** Motioned made to approve the bills as submitted for May 2025 by V-Pres. A Roeda and Seconded by Trustee P. Markowski. Roll Call Vote: V-President A. Roeda, yes; Trustee P. Markowski, yes; President L. Kammert, yes; Treasurer L. Jamrock, Trustee L. Wise, yes. Motion carried.

### **Reports by Committee – None**

**Board President's Report** – Did everyone do their Statement of Economic Interest (SEI)? Yes.

**Library Director's Report** – Final Grades will come out by the end of May. Not taking classes over the summer. Not ordering anymore supplies for the STEM program as no one is attending. Will work on cleaning out the supplies and updating the inventory list. Will discuss with A. Enright about working during the replacement of the chair lift since she will not be attending the ALA Conference. The Board stressed A. Enright needs to either work or take vacation.

**Adult Services Report** - Adult Chair Yoga handout passed out, at Rec Center on June 11, 2025, 3 – 4 pm. Worked with Senior Center for paint a pot and plant a flower. Paint night was rescheduled to June 6 at the American Legion. Looking for someone to teach a class on technology – smart phone use for seniors.

### **Unfinished Business**

1. **Bank Change** – Direct deposit has been set up. Accountant set up their account and will work with bank to get guidance in procedures. A. Enright will continue to receive paper checks until she makes her decision. Item Closed.
2. **Chair Lift** – Written consent received from Village of Thornton to replace chair lift and update electrical. Ramp has been received and V-Pres A. Roeda will have her husband check to see if we need a permit to install.

Mr. A. Roeda will install at no charge. A. Enright is working to get at least 2 bids from electricians.

3. **ALA Conference** – A. Enright will not attend this year. K. Dejnowski will. Air BnB still booked, airline tickets booked. Still to be paid are the Uber to/from airport and food.

### **New Business**

1. **Appoint Board Member** – Position was not advertised. Lib Dir K. Dejnowski will advertise. Tabled till June 2025.
2. **Board Positions** – Motion made by Trustee L. Wise and 2<sup>nd</sup> by Trustee P, Markowski for President L. Kammert, Vice-President A. Roeda, and Treasurer L. Jamrock will remain in their current positions. Secretary will be L. Wise. Voice Vote: All in favor say aye, all opposed say nay. Favor 5; Opposed 0. Motion Passed. Item is closed.
3. **Third Employee Budget** – Interviews are not going well. Lib Dir K. Dejnowski feels we need to offer more hours (18 -20 hours per week) to get a decent fit for the Children's/Teens Program. Lib Dir states we have the money in the account to cover this. Board has questions on how we will budget it in the future. With the unexpected expenses we are incurring with the chair lift, the Board is hesitant to okay this move. Tabled till June 2025.
4. **Communication** – Lib Dir K. Dejnowski asks if we have questions or issues for her to go directly to her. Item closed.

### **Executive Session – Not required**

### **Items for next agenda**

1. Chair Lift
2. Appoint Board Member
3. Third Employee/Budget
4. Vacation Time (New Business)

### **Announcements –None**

**Adjournment** – Motion to adjourn meeting by Pres L. Kammert and seconded by L. Wise. Voice vote – All in favor say aye, all opposed say nay. Favor – 5, opposed - 0. Motion carried. Meeting adjourned at 7:40pm.

**Next Meeting** – June 19, 2025, 6:00pm

Respectfully submitted by L. Wise, Secretary

May 20, 2025 LW

Date