

Thornton Public Library Board Meeting Minutes
Thursday, July 17, 2025

Meeting called to order at 6:07pm by Board President L. Kammert.

Roll Call – Present: President L. Kammert, Vice-President A. Roeda, Trustee P. Markowski, Secretary L. Wise, Trustee J. Diekelman, Trustee A. House
Absent: Treasurer L. Jamrock

Public Comment – Mr. Chip Heflin and Mr. Lee Osterkorn from Imagtec presented their proposal for the library's new copier and services.

Approval of Minutes – Motion made by Trustee P. Markowski to approve the Regular Board meeting minutes from June 19, 2025. Seconded by V-President A. Roeda. No discussion. Voice vote: All in favor say aye, 5; Opposed say nay, 0; Trustee A. House, abstained. Motion carried.

Motion made by V-Pres A. Roeda to approve the minutes from June 24, 2025 Special Board meeting. Seconded by Trustee A. House. No Discussion. Voice vote: All in favor say aye, 6; Opposed say nay, 0. Motion carried.

Correspondence – V-President A. Roeda will submit the receipt for the rental of the carpet cleaner. A. Roeda cleaned the basement carpet and the carpet on the upper level.

Treasurer's Report - Motion to accept Treasurer's report for June and put on file made by Trustee P. Markowski and Seconded by V-Pres A. Roeda. Discussion followed. Library Dir. K. Dejnowski explained the negative amounts under Juvenile Programming and Swan fees. There was a donation for Juvenile Programs of \$500 and reimbursement of damaged books under the Swan Fees. Reminder to keep an eye on the budget. Voice Vote: All in favor say aye, all opposed say nay. Favor: 6, Opposed: 0. Motion carried.

Approval of the Bills: Motioned made to approve the bills as submitted for July 2025 by V-Pres. A Roeda and Seconded by Trustee P. Markowski. No discussion followed. Roll Call Vote: V-President A. Roeda, yes; Trustee P. Markowski, yes; President L. Kammert, yes; Secretary L. Wise, yes; Trustee J. Diekelman, yes, Trustee A. House, yes. Motion carried.

Reports by Committee – None

Board President's Report – Pres L. Kammert thanked A. Enright for her tireless work on coordinating monitoring the installation of the chairlift and the hot water heater. Pres. Kammert also thanked Dir. K. Dejnowski for her diligent work on the new copier.

Library Director's Report –

- ❖ She learned at the ALA conference that other libraries are struggling
- ❖ Per Capita grants have been received for Thornton and East Hazel Crest
- ❖ She will work with the school to use the PNG STEM Grant
- ❖ She will work with Ms. Dunlap of the Rec Center for indoor movie nights for fall and winter
- ❖ Ideas needed for Oktoberfest in Hubbard Park on Oct 18th, one idea was temporary tattoos
- ❖ Google calendar should be in our Library email. If you want it sent to another email please let her know.
- ❖ Working with Matteson Library for a kids program – more to come
- ❖ She renewed her notary certificate
- ❖ ALA Conference Summary in packet
- ❖ Health insurance for A. Enright up for renewal. Price increased and they will look for a different plan.

Adult Services Report

- Adult Chair Yoga: 2 sessions to be held in July. Great turn out and interest.
- Paint night still going strong
- Book Club still generating interest

Unfinished Business

1. **Chair Lift** – Chair lift installed, permit received and awaiting inspection and certification in 2 weeks. Electrician still has work to complete prior to inspection. Picture of check sent to Garaventa. Garaventa will pick up check when they come for the inspection.
2. **Vacation Time** – Dir. K. Dejnowski still working on hours used for each employee. She also turned in her request for vacation form for November.

New Business

1. **IT**– Dir. K. Dejnowski still researching a company to take care of and streamline our system. Do backend work, malware, viruses, etc. It will fall under contractual services in the budget.
2. **Printer** – After discussion with staff and their preferences from the proposals received, the motion was made by Sec. L. Wise to accept the bid from Konica Minolta and for Dir. K. Dejnowski to proceed once the Grant check has been received. Seconded by Trustee P. Markowski. Roll Call Vote: Secretary L. Wise, yes; Trustee P. Markowski, yes; President L. Kammert, yes; V-President A. Roeda, yes; Trustee J. Diekelman, yes, Trustee A. House, yes. Motion carried.
3. **Patron Issues**- Mr. R. Maltrotta has not been in the library since June meeting. V-Pres A. Roeda resent emails to both Mr. Maltrotta and Mrs. D. Pisarzewski. Item closed.

Executive Session – Not required

Items for next agenda

1. Chair Lift
2. Third Employee/Budget
3. Vacation
4. IT
5. Printer
6. Trustee Communication, New Business
7. Course Repayment, New Business

Announcements – Summary of the Illinois Open Meetings Act passed out to board members for them to review on their own. Training needs to be completed through the State of Illinois. Only question was on the group text messaging and if the Secretary would need to create minutes for those messages. Dir. K. Dejnowski said yes.

East Hazel Crest Board Meeting, Monday, August 4, 2025.

Adjournment – Motion to adjourn meeting by Trustee P. Markowski and seconded by Sec. L. Wise. Voice vote – All in favor say aye, all opposed say nay. Favor – 6, opposed - 0. Motion carried. Meeting adjourned at 7:50pm.

Next Meeting – August 21, 2025 at 6:00pm

Respectfully submitted by Secretary L. Wise

A handwritten signature in dark ink, appearing to be 'L. Wise', written over a horizontal line.

7 August 2025