

Thornton Public Library Board Meeting Minutes
Thursday, December 18, 2025

Meeting called to order at 6:18pm by Board President L. Kammert.

Roll Call – Present: President L. Kammert, Vice-President A. Roeda, Secretary L. Wise, Trustee P. Markowski, Trustee A. House.

Absent: Trustee J. Diekelman, Treasurer L. Jamrock

Also present Lib Director, K. Dejnowski and A. Enright

Public Comment – Secretary L. Wise presented concerns from Roger Maltrotta. He would like to see the Patron computers moved from their present location outside the restroom to another location away from the restroom. Complained of hearing the patron in the restroom and uncomfortable when parents take their kids into the restroom and they have to pass the computer desk. Pres L. Kammert suggested having some kind of fan installed in the restroom. He also voiced questions about several items on the budget.

Approval of Minutes – Motion made by Trustee P. Markowski to approve the minutes from November 20, 2025 regular board meeting. Seconded by V-Pres A. Roeda. No discussion followed. Voice vote: All in favor say aye, 3; Opposed say nay, 0; Abstained: 2. Motion carried.

Correspondence – None

Treasurer's Report - Motion to accept Treasurer's report for November and put on file made by Trustee A. House and seconded by V-Pres A. Roeda. Discussion followed with a review of the total income we received in 2024-2025 fiscal year. Total assets were discussed: October's total was \$301,762 and November's total is \$282,347. Reviewed the total income for the 2025-2026 fiscal year and cautioned staff to watch the spending since we still have 5 months left to this fiscal year. Discussed on the delay in the 2nd property tax bills and hopefully the library will see more income in the coming months. Library Director K. Dejnowski confirmed that she received a copy of the Audit from the Village Treasurer. After no further discussion and voice vote was taken. Voice Vote: All in favor say aye, all opposed say nay. Favor: 5 Opposed: 0. Motion carried.

Approval of the Bills: Motioned made to approve the bills as submitted for December 2025 made by and Trustee P. Markowski. Seconded by Trustee A. House. Discussion followed. Clarification on the charge from Freedom to Read Foundation under Board and Staff Development is for membership for Lib Dir K. Dejnowski which is a yearly charge. Comments on the change in the Accounting Firm from William A. Lau to Lehman Accounting Group. No mention to staff if there will be an increase in fees. No further discussion. Roll Call Vote: V-President A. Roeda, yes; Secretary L. Wise, yes; Trustee P Markowski, yes; Trustee A. House, yes; President L. Kammert, yes. Motion carried.

Reports by Committee – None

Board President’s Report – None

Library Director’s Report –

- ❖ Statistics included in packet

Adult Services Report

- Library sponsored crafts for the children for Village Holiday Happenings. Kids made ornaments.
- Merry Christmas to all and Christmas decorations continue to go up inside the library.
- Paint night still going strong.

Unfinished Business

1. IT – Lib Dir reported the upgrades performed by HTS are complete and she had submitted a grant to help with the purchase of our patron computers. Due to the library’s financial position, we will purchase computers one at a time until grant is approved and money received.

2. Third Employee/Budget – Lib Director received 2 applications. One applicant wants full time with benefits and the other applicant wanted to wait to after the holidays for an interview.
3. Strategic Plan – Lib Dir K. Dejnowski included 2 samples of Strategic plans. Comments made that both samples offered good information. Several suggestions on how to distribute the survey once it is created were offered. Work continues.
4. Web Accessibility – Work on the website will begin in Jan 2026. A spreadsheet will be created and updated as work progresses. K. Dejnowski will have access to the spreadsheet to see progress and will get training on how to update the website once work is completed.
5. Tax Levy – A copy of the Tax Levy Ordinance Number 2025-008 included in our packet. Vice-President A. Roeda presented an overview of the information the library needs to submit to the Village for the tax levy. Our income from the tax levy will be \$212,090 for next year. We need to start working on our budget for next year now. Question on fund raising and Lib Dir reported that fund raising is normally done by the Friends of the Library organization. Thornton Library is not associated with that organization. Item closed.

New Business –

1. Education – K. Dejnowski presented an opportunity for her to receive a Certificate in Youth Services through the University she is attending. It would add 1 more semester to her studies and cost an extra \$5000.00. She would receive the Certificate upon graduation. Discussion followed on the added cost to our thin budget. K. Dejnowski was asked if she would consider adding a year to the employment guarantee in her contract for the extra Certificate. That would change from 3 years to 4 years. K. Dejnowski would speak to her advisor to see what can be arranged. Item open.

Executive Session – Not Required

Items for next agenda

1. IT
2. Third Employee/Budget
3. Strategic Plan
4. Web Accessibility
5. Education

Announcements – Merry Christmas and Happy New Year to all.

Adjournment – Motion to adjourn meeting by Trustee P. Markowski to adjourn the Regular Board meeting for November 20, 2025 at 7:38 pm. Seconded by Trustee A. House. Voice vote – All in favor say aye, all opposed say nay. Favor – 5, opposed - 0. Motion carried.

Next Meeting – January 15, 2026 at 6:00pm

Respectfully submitted by Secretary L. Wise LW 30 Dec 2025